



# ONEIDA COUNTY CHRONIC DISEASE PREVENTION COALITION

Date: November 14, 2012

Recorder: Kyla Waksmonski

Members Present: Susan Schiller Kirby, Melissa Wild, Pam Morton, Ron Harms, Jacklyn Chartier, Kyla Waksmonski, Katie Leone, Hope Williams, Lori Bergum, Paula Gebauer, Laura Magstadt, Gina Egan, Kelley Moran, Beverly McFadden, Jaclyn Bertagnoli, Amanda Kent, Catherine Joppa

Agenda Topic	Discussion	Decision / People willing to follow up
<p><b>Northwoods LEAN Meeting Minutes</b></p> <p><b>Welcome</b></p> <p><b>Review/Approve Agenda</b></p> <p><b>Review September Minutes</b></p> <p><b>Co-Chair Update</b></p>	<p>11-14-12; 3:30-4:30 Medical Arts Building, Eagle River</p> <p>Members introduced themselves.</p> <p>The group reviewed the November 2012 agenda.</p> <p>The group reviewed the October 2012 meeting minutes.</p> <p><u>Introductions</u>            Laura Magstadt introduced herself as one of the co-chairs of Northwoods LEAN. She is currently the Director of Nursing and Operations for Eagle River Hospital and HYMC. She brings 8-9 years of healthcare leadership experience.</p> <p><u>Bylaws</u>            The group discussed the draft version of bylaws. Members present addressed membership commitment of two years and language to describe commitment to coalition.</p> <p><u>Membership Agreement</u>            Ron and Laura sent out an e-mail reminding members of the membership agreement.</p>	<p>Gina Egan made a motion to approve the agenda, Jaclyn Bertagnoli seconded; all approved.</p> <p>Catherine Joppa made a motion to approve the agenda, Jaclyn Bertagnoli seconded; all approved.</p> <p>.</p> <p>A second draft will be shared with the coalition.</p> <p>If you have not signed the agreement, please sign and return to Kyla. Kyla will send it out to those who need it.</p>

	<p><u>Committees</u>          Laura discussed the organizational chart that she created and explained each committee. Committee chairs will also be on the executive committee (as outlined in bylaws). Ron and Laura discussed starting the Nutrition Committee first based on coalition interests. The coalition had chosen to do the healthy checkout line as the first mini activity according to the survey. Hope Williams was nominated by Gina Egan and Lori Bergum as chair for the committee.</p> <p><u>Stakeholder Google Doc</u>          Ron discussed getting stakeholder buy-in. A Google Doc has been drafted so that stakeholders can begin to be identified and contacted in the future for input and activities.</p>	<p>Hope Williams was nominated to chair the Nutrition Committee. All approved. Sue Kirby indicated that after HWLI events were complete, she would be interested in chairing a committee. Kyla discussed inviting a member of the media to be a coalition member.</p>
<p><b>Healthy Wisconsin Leadership Institute</b></p>	<p>Sue Kirby described the Healthy Wisconsin Leadership that some members of LEAN are participating in. The Institute was started seven years ago and involves a year long process that coalitions go through to help create effective community change. The program involves site visits, in-person trainings, and homework. Our first assignment is working through a tearless logic model to identify community needs.</p>	<p>Coalition members may be asked to help with HWLI activities in the future.</p>
<p><b>CHANGE Grant</b></p>	<p>Kyla Waksmonski introduced Jaclyn Bertagnoli as the new LTE that Oneida County Health Department will be hiring to work on the CDC CHANGE grant objectives. The contract has not been signed yet, but will hopefully be soon. The project runs through June 2013.</p>	<p>Kyla will send out information about the CDC CHANGE grant objectives before the next meeting.</p>
<p><b>Next Meeting</b></p>	<p><b>Wednesday, December 12 from 3:30-4:30 PM at Oneida County Health Department, Conference Room</b></p>	
<p><b>Meeting adjourned 4:30 PM</b></p>		

