



Northwoods LEAN (Linking Education, Activity, and Nutrition) Coalition Meeting

July 10, 2013 OCHD Conference Room

Lync Attendees:

<https://meet.lync.com/oneidawi/oneidacountywi/S0GS13LB>

Call-In Number: 1-712-432-0255

Access code is: 441325#

Attendees: Marie Arnswald (intern), Laura Magstadt, Hope Williams, Kyla Waksmonski, Pam Snyder, Lori Bergum, Debra Durchslag, Marilyn Duschl, Gina Egan, Kelsy Bontz, Teri Schwab, Sue Kirby

Time	Agenda Item	Purpose/ Desired Outcome	Summary/Discussion	Action
3:30	Welcome and Introductions (Laura)		The group went around the table and introduced themselves and welcomed new members.	
3:35	Approve Minutes of June 2013 Meeting		The group reviewed the minutes.	Marilyn Duschl made a motion to approve the minutes. Hope Williams seconded. ALL approved.
3:35	Approve Bylaws (Laura)	Decision Need	The group made revisions to the Northwoods LEAN bylaws document.	Debra Durchslag made a motion to approve the bylaws as amended. Lori Bergum seconded. ALL approved. Kyla will send the updated document to the group.

3:45	Election of Officers (Laura)	Decision Need	Officer roles and responsibilities were shared with the group. The floor opened for nominations. Laura Magstadt was nominated for President; Gina Egan was nominated for Vice-President; Kyla Waksmonski was nominated for Treasurer; and Sue Kirby was nominated for Secretary. Kyla shared the concern that she was a county employee being paid by the fiscal agent and would also have a treasury position. The group indicated that they felt comfortable with Kyla in the role of Treasurer.	Officer Voting and Terms are as follows: Laura- President: Gina made a motion to approve, Lori seconded. ALL approved. Term will be through 2015. Gina- Vice-President: Lori made a motion to approve, Hope seconded. ALL approved. Term will be through 2014.
				Kyla- Treasurer: Lori made a motion to approve. Hope seconded. ALL approved. Term will be through 2015. Sue- Secretary: Debra made a motion to approve, Gina seconded. ALL approved. Term will be through 2014.
3:55	Survey Results/Future Meetings (Laura)	Informational	The group reviewed the survey results from the survey that was distributed after the June 2013 meeting. The survey indicated that people favored meeting every other month, would like to rotate meeting locations, and preferred the afternoon for meeting times. The group discussed redistributing the survey as only six people completed the survey initially.	Kyla will make revisions to the survey and resend to the coalition. Survey should be sent alone in the e—mail to encourage people to complete it.
4:00	World Café Exercise (Laura)	Activity	Full exercise was tabled; however the three interest areas of education, activity, and nutrition were discussed. Members went around the table and indicated their interest. Education: Pam, Kyla, Sue, Laura, Lori, Gina Activity: Marilyn, Kelsy, Teri Nutrition: Deb, Hope	Interest will be included in the survey that is sent out to members (see above).

4:15	Marketing Plan (Laura)	Informational	Laura shared that the coalition was going to begin working on a marketing plan so that coalition outreach could be done in an effective, targeted manner. Will share the plan when it is completed.	
4:20	Community Presentations (Laura)	Informational	Laura shared that the group is now ready to present information on the coalition to any community groups or organizations in the community. Kyla did a presentation for Rhinelander Kiwanis and has a presentation that she can share with the group.	Contact Kyla if you would like the presentation.
4:25	Wrap Up and Next Meeting		An optional meeting on August 14 from 3:30 – 5:00 will be held to review the grant application that is due September 12. More details on that meeting to come.	<p>Optional meeting for grant application: August 14 from 3:30-5:00.</p> <p>Next full coalition meeting will be September 11 from 3:30-5:00.</p>