



Meeting Minutes from: Tuesday, June 3, 2014: Special Convene

Attending: Refer to roster:

Group: Mental Health Interagency Council

Topic	Discussion	Follow Up
	<p>Suggestion of QPR for Occupational medicine.</p> <p>Brochure developed by Nancy.</p> <p>Need QPR contact list of trainers</p> <p>Nancy noted interest by students at FBK Summit—mood cards</p> <p>Suggestion of news/media promotion on suicide prevention and QPR trainings. Could do press releases September for Suicide Awareness.</p> <p><b>Funding:</b> Reminder to group of MHA Suicide Prevention Mini-grant. Apply Spring 2015. Do we have enough funds in acct to pay for grantwriter? Who would be fiscal agent of these funds?</p> <p>FBK Foundation funds?</p> <p>AHEC- QPR &amp; Suicide prevention funds possible.</p> <p>Presentations: Vilas Co. Committee on Aging August 11th</p>	<p><b>Andrea will contact.</b></p> <p><b>Nancy to send to Char to email group.</b></p> <p><b>Char to get QPR trainer list (from April training) to Nancy. Andrea sending Ministry reps info to Nancy.</b></p> <p><b>Andrea suggested Nancy write one page request with budget needs (i.e. cost of PSA's, etc)</b></p> <p><b>Nancy submit invoice for \$50.00 stipend and mileage to Cathy K. for reimbursement.</b></p>
<p><u><b>SWOT Analysis</b></u></p>	<p>Confusing form. Please email to Char, or bring to next meeting. Plan to go over at meeting. Could just write out strengths, weaknesses, and suggestions for council.</p>	

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<p><b>Frank B. Koller Summit REVIEW</b></p>	<p>Summary of summit evals reviewed. Overall, presenters were very good and effective.</p> <p>Overall: problems with the “details” /logistics of summit.                      Ministry collected money and registrations.                      Lack of definition of roles---transition year problems noted                      Miscommunication                      Too noisy in tent- wind, water, worms                      Lunch cold and slow to deliver, noisy to clear                      Crowded rooms, lack of seating                      Time tag shortage, and folder issues                      IT issues: projector shortage                      Last minute issues....                      Bigger venue needed, consider two breakouts, perhaps...</p> <p>Pam and Gail will develop thank you letters for presenters &amp; major players of summit.</p> <p>Financial report:                      Koller -received: \$6500.00                      Received: \$10,500.00      Registration monies                      Expenses: \$16,867.00                      \$147.00 left given back to Koller Foundation.</p> <p>T-shirts sold (about 15) monies back to MHIAC/Linda Wilkins, checking account.</p> <p>Future discussion:</p> <p>Does council give up Summit in entirety to Ministry? —perhaps suggest speakers—no coordination of Summit, however.</p>	<p><b>Planning subcommittee members who obtained presenters should copy &amp; paste from summary and send to their particular presenters. Andrea will email this to group.</b></p> <p><b>Members that obtained presenters should also send (if not already done so!) a Thank you letter to their presenters.</b></p> <p><b>Andrea thanked LUHS teachers and students for help with IT needs.</b></p> <p><b>Should send Thank you notes to booth presenters.</b></p> <p><b>Char will send to Doug Nelson (impromptu speaker).</b></p>

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	<p>Does council want to consider smaller event in the future—just students, etc?</p> <p>Does council want to consider other options of coordination of summit.</p> <p>These will be considered and voted on at next meeting.</p>	
<p><b>(Prior meeting minutes listed in italics!)</b> <b>2014 Workplan</b></p>	<p>HERE AS REMINDER ONLY. RESTRUCTURE PROPOSAL TO BE ADDRESSED AT NEXT MEETING.</p> <p><u><b>Proposals</b></u></p> <p><b><i>Proposal #1 Rename to: Tri-County Mental Health Interagency Council Forest, Vilas, and Oneida Counties- Consensus: Keep as Mental Health Interagency Council. Counties are listed in MHIAC brochure in mission statement.</i></b></p> <p><b><i>Proposal #2 Restructure: meet every other month alternating AODA and MH to allow shared membership participation(AODA, MHIAC, and PAC) Each group has similar members and projects are closely related and intertwined.</i></b></p>	

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	<p><i><b>Consensus: Agreed to alternate meetings with AODA to every other month. Will also align with CST meetings.</b></i></p> <p><i><b>Develop Subcommittee or workgroup teams of 2 or more people. Schedule own meeting plan/email communication. Report status back to MHIAC at primary meeting.</b></i></p>	
<p><b>Next/upcoming MH Interagency Council Meetings</b></p>	<p><b>July 1<sup>st</sup>. at Oneida Co. Health Dept. 100 W. Keenan St., Rhinelander (across from Trig's grocery) 11:30 to 1:00 .</b></p> <p><b>Next meetings: Time: 11:30 to 12:45, Sept. 2<sup>nd</sup> and November 4<sup>th</sup>. CST meetings follow at 1:00.</b></p> <p><i>Respectfully submitted by Char.</i></p>	